Home inventory worksheet

Printable template. One page per room, plus this summary and an instructions page.

Write one row per item, or one row for a group of the same thing. The spreadsheet has the same columns and adds the totals itself. Open that file in Excel, or in Google Sheets: choose File, then Import, or upload it to Drive and open it. In the spreadsheet, delete the grey EXAMPLE rows or the totals include them.

Name _____ **Date** _____

Address _____

Room totals

Room	Replacement cost
Living room	
Kitchen	
Dining room	
Main bedroom	
Other bedrooms	
Home office	
Bathrooms	
Laundry and utility	
Garage and shed	
Closets and storage	
Outdoor	
Grand total	
Coverage C contents limit	
Difference (limit minus total)	

Columns on each room page

Room, item, category, quantity, brand, model, serial number, condition, purchase date, purchase price, replacement cost, receipt or appraisal, photo, and notes.

Replacement cost is your estimate for the whole row, not one unit. Quantity is not multiplied. Condition is one of: new, good, worn, damaged. Category choices and a place to total them are on the next page.

Add the room pages into the column on the left, then write your Coverage C contents limit and the difference. Keep a filled copy off-site.

How to use this worksheet

What to record

One row per item, or one row for a group such as paperbacks or a set of knives. Write room, item, category, quantity, brand, model, serial number, condition, purchase date, purchase price, and replacement cost. Replacement cost is what it would cost to replace that whole row today. Leave a cell blank when you do not know it. Do not invent a serial number.

Take photos

Photograph each room from the doorway and the opposite corner. Open closets and drawers. Take close-ups of labels, serial plates and valuables. On the row, note the file name or where the photo is saved. This page cannot hold the picture.

Keep an off-site copy

Paper in the house can be lost with the house. Photograph the filled pages, or copy the lines into the spreadsheet and save that file in cloud storage, email it to yourself, or send it to your agent.

Insurance claims

This worksheet is a record you can give your insurer. It is not a claim form. Write the Coverage C contents limit on the cover. If the policy pays actual cash value, age and condition matter, so the purchase date and price matter. List jewelry, art, watches, collectibles and appraised items on the high-value page, and also on the room page so the total includes the appraised amount. Ask your agent if those need a rider.

Category totals

Condition: new, good, worn, damaged. Add each room page into the category that fits. The spreadsheet does this on the Summary tab.

Furniture		Tools	
Electronics		Sports and outdoor	
Appliances		Bedding and linens	
Kitchenware		Home decor	
Clothing and accessories		Other	
Jewelry and watches		**Total**	
Art and collectibles			

Living room

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Kitchen

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Dining room

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Main bedroom

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Other bedrooms

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Home office

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Bathrooms

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Laundry and utility

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Garage and shed

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Closets and storage

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

Outdoor

One row per item or group. Condition: new, good, worn, damaged. Categories are on the instructions page. Leave a cell blank rather than guessing.

Room	Item	Category	Qty	Brand	Model	Serial number	Cond.	Purchase date	Purchase price	Replace cost	Receipt or appraisal	Photo	Notes

High-value items

Jewelry, art, watches, collectibles, and anything with an appraisal. Also write the item on its room page so the grand total includes it.

Item	Appraised value	Appraisal date	Appraiser	Rider or scheduled? (Y/N)